



# Partnerships for Student Achievement

## PSA AmeriCorps Member Position Description, 2018-2019

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### Program Description

The mission of Partnerships for Student Achievement is to increase student academic achievement in k-12 Washington & Yamhill County schools. The PSA AmeriCorps team improves academic achievement through tutoring, extended day school activities, parent engagement programs, and volunteer generation. The value of service is demonstrated to the community at large and a stronger network of involved citizens is generated.

### Member Duties and Responsibilities

PSA AmeriCorps members serve full-time (40 hours/week) for 11 months. While member activities vary from school to school, all placements include:

- Tutoring and mentoring for low-achieving and at-risk students in math/and or reading
  - Must be 50 to 80% of PSA AmeriCorps member's time
  - Provide one-on-one and small group intervention tutoring during the school day on a regular and consistent basis to a minimum of 40 students in the areas of literacy and/or math
  - Services must be provided for students for at least 1 hour per week, for at least 6 weeks
  - Identification of students must be through content based assessments that can be used as pre/post evaluation
  - These efforts must be additional or supplemental services only and not replace other services
- Developing, implementing, and/or leading extended day activities
- Developing and implementing Specialized Projects & Initiatives
- Recruiting and coordinating community and parent volunteers in the school
- They are additionally expected to follow the PSA Calendar, attend weekly PSA team meetings/trainings, and attend regional AmeriCorps trainings
- Members participate in monthly community service projects and will create a student based project at their school in April

### Restrictions on their Activities

- PSA AmeriCorps members are not employees
  - They cannot receive compensation from a school, program or district we serve
  - They cannot be assigned recess, lunch, bus or other duties required by schools
- PSA AmeriCorps members are not volunteers
  - They are providing a term of National Service. The correct terminology is **"AmeriCorps Member"** or **"National Service Participant"**
- They cannot cause employee displacement or supplant services
  - PSA AmeriCorps members cannot fill in for an absent employee (substitute), displace an employee or infringe on an employee's promotional opportunities
- They may not engage in grant writing, fundraising, political activities (including voter registration), influence legislation, and religious proselytization

### School Site Responsibilities

- Attend Orientation & 2 Site Visits
- Must allow member to follow PSA Calendar
  - Wednesday Team Mtgs 1-5pm
- Office Space (desk, appropriate technology)
- Cash Match
- In-kind Contributions \$3,000
- At least 5 Professional Development Trainings
- Certified Site Mentor
- Evaluation of Member
- Publicity Requirement

### Member Interests & Expectations

- To make a difference!
- Strong Service Ethic and desire to give back
- To support academic achievement
- To gain professional experience
- To build connections with students and staff
- Training and mentorship in education
- Networking
- Gain skills toward future career
- To serve a school community