



FGCS Board of Directors
May 20, 2024 Meeting
Minutes

Board Members Present

Robbie Pock, Chair
Mackenzie Carey, Vice Chair - by Zoom
Maria Aguilar, Secretary
Marissa Salgado, Member
Morgan Knapp, Treasurer - by Zoom
Keri Johnson, Member

Board Members Absent

Marissa Salgado

Staff Members Present

Vanessa Gray, Principal
Karen Torry, Director of Operations

The meeting was called to order at 6:38 p.m.

Discussion Items

- Administrative Evaluation: The Board is beginning the principal evaluation process. FGCS staff and Board members have received an online evaluation form to provide input into the principal's performance. Robbie will send a reminder with a specific deadline. Robbie is reviewing the evaluation process as it's occurred in the past. Robbie will schedule a meeting with Vanessa. She asked Mackenzie, as Board chair-elect, to participate and invited other Board members to participate if they wish. Robbie suggested that Board members set an evaluation schedule so it's occurring more consistently. Robbie will document the process to make it easier for future Board chairs to oversee.
- [24-25 Operating Budget](#): Vanessa reviewed the proposed budget document. She shared actual 23-24 expenses and the dollar amount difference between what was budgeted and what was actually spent. Vanessa reminded the Board that there will be no more ESSER funding that has supported additional instructional assistant positions. FGCS has secured an early literacy grant of \$41,000. Vanessa estimates that the ending fund balance and contingency fund will total

\$670,000 but she can't calculate a precise figure until she receives the final audit report.

- The budget must be approved by the Board by the end of June. The budget may be updated later in the summer if circumstances change, e.g., if the state increases the ADMw (per-pupil funding). Vanessa asked the Board to vote on the budget tonight with the understanding that she will present an amended budget if state funding changes.
- Keri moved and Maria seconded a motion to move the budget from a discussion to a voting item. All voted in favor; none opposed. The motion passed unanimously and the item was moved to voting.

Calendar Notes

- Celebration of Learning May 30
- Bridging June 12
- June Board Meeting: Canceled because of scheduling conflicts but the Board may schedule a special meeting by Zoom if need to approve an updated budget.

Voting Items

- [24-24 Budget](#): Morgan moved and Keri seconded the motion to approve the operating budget. All voted in favor; none opposed. The budget was unanimously approved.
- 24-25 Revised Calendar: We learned that the District has made the whole week of Thanksgiving a week off, so we are adjusting our calendar accordingly. To make up the instructional hours, the Oct. 11 grading day was removed and a day added on to the end of the school year. The last day of school will be June 13, 2025 (half day)
 - Keri moved to approve the revised calendar; Maria seconded the motion. Maria asked whether the calendar took into account possible snow days. Vanessa explained that FGCS more than meets instructional hours so it's very unlikely there would be any concern about lost time.
 - All Board members voted to approve the revised calendar.
- April Meeting Minutes: Approved by unanimous consent.
- Policies/Sections I, J and K: Morgan moved to approve all three policy sections; Keri seconded the motion. In response to a question Morgan raised at the April meeting, Vanessa reported that, going forward, she will bring human sexuality education to the Board every other year for approval, per requirements in Policy Section I. Vanessa explained that the notation 'on hold' in the documents indicated that the section is under review by the Legislature or OSBA. Those policies may be brought to the Board separately when finalized.
 - All voted to approve adopting the policy sections.

Administrator Reports

Treasurer Report

The next Board meeting will be at 6:30 p.m. Aug. 26, 2024.

The meeting was adjourned at 7:43 p.m.