



**Forest Grove Community School**  
Board of Directors Meeting  
August 22, 2017

**Board Members Present**

Bob Hatt, chair  
Anita Zijdemans-Boudreau, vice chair  
Roger Neyman, member  
Jon Stagnitti, treasurer  
Steve Molin, secretary  
Robbie Pock, member  
Rochelle Auran, member

**Staff Members Present**

Vanessa Gray, principal  
Karen Torry, director of school operations

The meeting was called to order at 6:35 p.m.

**Voting Items**

- July 2017 Board Minutes: Jon moved to approve the minutes as written. Rochelle seconded the motion. All voted to approve the minutes.

**Discussion Items**

- Personnel handbook: Vanessa will rename the handbook the Employee (rather than Personnel) Handbook. Vanessa reported that the handbook had been reviewed and updated to reflect changes in employment law. Vanessa reviewed each section of the handbook and answered Board questions. Vanessa reported that the handbook will be uploaded to the Safe Schools website that employees use each year to complete mandatory training. This will make it easier to obtain annual acknowledgment from employees that they have received the handbook. Vanessa will present a revised version of the handbook to the Board, based on tonight's discussion, for the Board's consideration at its September meeting.

- Board meeting schedule: Bob raised the question of whether any upcoming Board meeting dates need to be rescheduled. He noted that summer meetings are frequently rescheduled because of vacations. Karen mentioned that the June meeting is often rescheduled to avoid holding it the last week of the school year.
- Board training: Karen will send Bob information about Board trainings available through the Oregon School Boards Association.

The meeting was adjourned at 7:42 p.m.