



FGCS Board of Directors
September 9, 2019 Meeting

Board Members Present

Bob Hatt, Chair
Steve Molin, Secretary
Robbie Pock, treasurer
Wynter Kaiser, member
Brooke Harris, member
Mackenzie Carey Johnston, member

Board Members Absent

Roger Neyman, member
Anita Zijdemans-Boudreau, Vice Chair

Staff Members Present

Vanessa Gray, Principal
Karen Torry, Director of Operations

Voting Items

- July 2019 Minutes: Steve moved to approve the minutes as written. Bob seconded the motion. Approved.
- Funding Request: Vanessa is requesting an additional allocation of funds for staff and board development in the 2019-20 budget:
 - Contract with Oregon Center for Educational Equity to conduct 1-day session with staff in April on diversity, equity and inclusion (\$3,000)
 - For Board members to attend Oregon School Boards Association (OSBA) summer training conference (\$3,060 to send up to 9 people to 1-day training).

These allocations would come out of currently unallocated funds.

Robbie moved to approve the funding requests. Brooke seconded the motion.

Vanessa explained that this funding would be in addition to a comparable amount

already allocated for teacher professional development, funds that teachers can use for development activities related to their personal goals (as approved by Vanessa). The DEI training would take place on the staff development day already scheduled in April after student-led conferences.

In response to a question from Steve, Vanessa explained that she does not have any specific concerns about FGCS staff's approach to diversity, equity and inclusion, but that it's an important area to stay current and aware in these areas. Brooke commented that there are many new legislative requirements that this kind of training would address.

The board voted 6-0 to approve the funding request.

- Credit Card Authorization: New administrative assistant Rebecca Moore must be approved to use school-issued credit card to make school-related purchases. This card will be subject to \$5,000 spending limit, consistent with prior administrative assistant spending authorization levels. Brooke moved to approve the authorization; Robbie seconded the motion. Approved unanimously.
- 2019-20 Employee Handbook: No changes other than a Leave of Absence policy approved by the Board several months ago. Steve moved to approve the handbook. Brooke seconded the motion. Bob asked Vanessa to summarize the leave of absence policy for new Board members. Brooke noted that the policy, which provides for up to one year leave of absence with principal's approval, is in line with District practice. The Board voted 6-0 to approve the employee handbook.

Discussion Items

- 2019-20 Board Calendar Discussion: Bob summarized his goals for Board development and training in the year ahead, and topics the Board will address over the course of the school year (e.g., budget, administrator review, fundraising).
 - FGCS now has a Memorandum of Understanding with the District to allow FGCS board members to access OSBA resources, including online trainings. Bob suggested that the Board add a discussion item to the October Board agenda to allow time for Board members to discuss online trainings they completed through OSBA. If Board members cannot access those trainings in time, the discussion will be delayed until November.
- Strategic Planning Review: Vanessa summarized the strategic planning process FGCS went through in 2016 with consultant Guadalupe Guajardo of Nonprofit Association of Oregon (NAO).

- Board Development: See Voting Item above re OSBA training. In addition, Bob and Vanessa discussed the possibility of reviewing the board recruitment application process just completed in bringing Brooke, Wynter and Mackenzie onto the Board. Steve and Wynter agreed to take on the task of reviewing the process and making recommendations for changes.
 - OSBA Resources
 - OSBA Meeting Summer 2019
 - Welcome Packet/Board Resources
- November Board Meeting: The November board meeting currently falls on Veterans Day, a school holiday. The meeting was tentatively rescheduled to 6:30 p.m. Tues., Nov. 12.

Administrative Reports

- Administrators' Report
- Budget Reports

The meeting was adjourned at 7:50 p.m.

The next meeting will be Mon., Oct. 14, 2019.